

Mr. Danny Woodward, Mayor Pro Tem  
Ms. Sarai Melendez, Councilwoman  
Mr. Keith Pace, Councilman  
Mr. Tyler Jordan, Councilman

Mr. Danny Edwards, Mayor

Mr. Grant Keehn, Councilman  
Mr. David Underwood, Councilman  
Mr. Michael Kozlarek, City Attorney  
Mr. Timothy B. Burton, City Administrator

**AGENDA  
WALHALLA CITY COUNCIL  
November 15, 2022  
5:30 PM  
City Hall  
206 N Church St, Walhalla, SC**

**CALL TO ORDER & WELCOME**

**Mayor Edwards**

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

**Oct 18, 2022**

**PUBLIC COMMENT (Public Comment is limited to 5 minutes and must be directed to Council, per City Ordinance 2020-17)**

**ADMINISTRATOR COMMENTS**

**Brandon Burton**

**READING OF PROCLAMATIONS, RESOLUTIONS, AND ORDINANCES**

**Mayoral Proclamation: *(none proposed)***

**First and Final Reading of Resolutions:**

**RESOLUTION 2022-8 A RESOLUTION TO AUTHORIZE THE CITY OF WALHALLA TO ASSUME A CLAIM DEDUCTIBLE WITH THE SOUTH CAROLINA MUNICIPAL INSURANCE AND RISK FINANCING FUND.**

**Second, Final Reading and Public Review of Ordinances: (Public Comment is limited to 5 minutes and must be directed to Council, per City Ordinance 2020-17)**

**ORDINANCE 2022-8. AN ORDINANCE TO PROVIDE FOR RULES OF DECORUM AT PUBLIC MEETINGS**

Mr. Danny Edwards, Mayor

Mr. Danny Woodward, Mayor Pro Tem  
Ms. Sarai Melendez, Councilwoman  
Mr. Keith Pace, Councilman  
Mr. Tyler Jordan, Councilman

Mr. Grant Keehn, Councilman  
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Mr. Michael Kozlarek, City Attorney  
Mr. Timothy B. Burton, City Administrator

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## ORDINANCE 2022-9. AN ORDINANCE TO PROVIDE FOR RULES OF DECORUM AT PUBLIC MEETINGS

## ORDINANCE 2022-13. AN ORDINANCE TO ESTABLISH A REGISTRATION FOR VACANT AND ABANDONED BUILDINGS

First Reading of Ordinances: *(none proposed)*

### DISCUSSION AND/OR ACTION ITEMS (to include Vote and/or Action on matters brought up for discussion, if required)

1. Approval of a contract with Doug Peay Masonry, Inc for Chicopee Ball Field
2. Approval of a contract with Harper General for waterline improvements

### COMMITTEE REPORTS

NOV 1, 2022

Recreation/Mr. Woodward  
Public Works/Mr. Jordan  
Police/ Mr. Underwood  
Utilities/Mr. Keehn  
Fire/Ms. Melendez  
Community Development/Ms. Melendez  
General Gov't-Finance/Mr. Pace

### EXECUTIVE SESSION (to include Vote and/or Action on matters brought up for discussion, if required)

1. Discussion of an economic incentive for a developer
2. Discussion of an economic incentive for a business
3. Discussion of appointment of municipal judge

### MAYOR COMMENTS

Mayor Edwards

### ADJOURN

The City of Walhalla City Council held a meeting Tuesday, October 18, 2022, at 5:30 PM. The location of the meeting was in Council Chambers of City Hall, 206 N. Church Street, Walhalla, SC 29691.

PRESENT: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Councilman Keith Pace (via Zoom), Councilwoman Sarai Melendez (via Zoom), Councilman David Underwood, Councilman Grant Keehn, Councilman Tyler Jordan

ABSENT: None

STAFF: Brandon Burton, City Administrator  
City Attorney, John Marshall Moser

OTHERS: Public. Media.

Mayor Danny Edwards called the meeting to order at 5:30 PM and called for a moment of silence.

Mayor Danny Edwards asked Councilman Tyler Jordan to lead the Pledge of Allegiance.

Mayor Danny Edwards called for the approval of the agenda. Prior to calling for a motion, Mayor Edwards added an executive session to manage a personnel issue. Councilman Tyler Jordan made the motion to approve the agenda, Mayor Pro-Tm Danny Woodward second. Mayor called for vote. All present councilmembers voted yea. None nay.

Mayor Danny Edwards called for a motion to approve the minutes for September 20, 2022. Mayor Pro-Tm Danny Woodward made the motion, Councilman Tyler Jordan second. Mayor called for vote. All present councilmembers voted yea. None nay.

Mayor Danny Edwards opened for public comment and went over rules of meeting as it pertained to public comment.

Mrs. Caroline Harris, property owner and future business owner in Walhalla, came forward to share comments regarding Libby Imbody's resignation.

Mayor Danny Edwards moved the meeting forward to administrator comments.

City Administrator Brandon Burton updated council on utility taps shortage. Administrator Burton spoke with the Utilities Director, and he confirmed he has the parts to service residents who are on the list for utility taps.

Administrator Burton reviewed second reading and added specific details for Ordinance 2022-7, ordinance for rules of conduct for city facilities and properties. Administrator Burton also added

a change that was recommended by the Recreation Committee, number 15 on page 5, the Tri-County Board of Directors for Youth Sports policy on inappropriate behavior, dated 9/9/2022, shall also apply to sanctioned sporting events. Councilman Keith Pace made the motion, Councilman Tyler Jordan second. Mayor Danny Edwards called for public comment pertaining to Ordinance 2022-7. There were none. Mayor Edwards called for discussion. Councilmembers discussed. Mayor called for vote. All present councilmembers voted yea. None nay.

Administrator Burton reviewed second reading and added specific details for Ordinance 2022-8, ordinance for rules of decorum at public meetings. Councilman Pace made motion, Mayor Pro-Tm Woodward second. Mayor Danny Edwards called for public comment pertaining to Ordinance 2022-8. There were none. Mayor Edwards called for discussion. Councilmembers discussed. Councilman Tyler Jordan made a motion for the amendment of Article II and the removal of Section B, Councilman Grant Keehn second. Discussion continued amongst councilmembers. Councilman Grant Keehn called the question. Mayor Edwards called for vote on Councilman Jordan's amendment. 5 yeas: Councilman Jordan, Mayor Pro-Tm Woodward, Councilman Keehn, Councilman Pace, Councilman Underwood. 2 nays: Mayor Edwards and Councilwoman Melendez. Motion carries, Article II, Section B will be removed. Discussion continued. Councilman Underwood asked for clarification regarding Article II, Section C, F, and G. Councilmembers discussed these sections, as well as Article III. Administrator Burton suggested to table this and send back to committee. Councilman Jordan made motion to table, Councilman Pace second. Mayor Edwards called for vote. On voice vote, 6 yeas: Councilman Jordan, Mayor Pro-Tm Woodward, Mayor Edwards, Councilman Keehn, Councilman Pace, Councilman Underwood. 1 nay: Councilwoman Melendez. Motion carries.

Administrator Burton reviewed second reading and added specific details for Ordinance 2022-9, ordinance for rules of decorum at public meetings. Councilman Jordan made motion to table, Councilman Keehn second. Mayor Edwards called for vote. On voice vote, 6 yeas: Councilman Jordan, Mayor Pro-Tem Woodward, Mayor Edwards, Councilman Keehn, Councilman Pace, Councilman Underwood. 1 nay: Councilwoman Melendez. Motion carries.

Administrator Burton reviewed second reading and added specific details for Ordinance 2022-10, ordinance to grant an easement to Duke Energy. Councilman Underwood announced that he is currently employed by Duke Energy, and he will be abstaining from this vote. Councilman Pace made motion, Mayor Pro-Tm Woodward second. Mayor Danny Edwards called for public comment pertaining to Ordinance 2022-10. There were none. Mayor Edwards called for discussion and vote. 6 yeas: Councilman Jordan, Mayor Pro-Tm Woodward, Mayor Edwards, Councilman Keehn, Councilman Pace, Councilwoman Melendez. 1 abstained: Councilman Underwood. Motion carries.

Administrator Burton reviewed second reading and added specific details for Ordinance 2022-11, ordinance to annex a portion of parcel 176-00-01-055 into the city limits of Walhalla for construction of Waffle House. Mayor Pro-Tm Woodward made motion, Councilman Keehn second. Mayor Danny Edwards called for public comment pertaining to Ordinance 2022-11.

There were none. Mayor Edwards called for discussion. Councilmembers discussed. Mayor Edwards called for vote. All present councilmembers voted yea. None nay.

Administrator Burton reviewed second reading and added specific details for Ordinance 2022-12, ordinance to authorize real estate transaction between PACMO, LLC and the city of Walhalla. This ordinance allows for the real estate transfer and water taps to a developer for the track of land next to the ball field on North Church Street. This deeds the property over to the city. Mayor Pro-Tm Woodward made motion, Councilman Pace second. Mayor Danny Edwards called for public comment pertaining to Ordinance 2022-12. There were none. Mayor Edwards called for discussion. There was none. Mayor Edwards called for vote. On voice vote, 6 voted in favor: Mayor Pro-Tm Woodward, Mayor Edwards, Councilman Keehn, Councilman Pace, Councilman Underwood, and Councilwoman Melendez. 1 abstained: Councilman Jordan. Motion carries.

Administrator Burton reviewed first reading for Ordinance 2022-13, ordinance that requires registration for vacant and abandoned building, commercial and residential. Councilman Underwood made motion, Councilman Jordan second. Mayor Edwards called for discussion. Councilmembers discussed. Mayor Edwards called for vote. All present councilmembers voted yea. None nay.

Mayor Edwards moved forward to discussion and action items, appointment to the Tree Committee. Nominees are Frank Goldner, David Hedden, David Lyle, John Bodiford, and Richard Harper. These members would be appointed for two years of service on the Tree Committee. Councilman Jordan made a motion, Councilman Underwood second. Mayor Edwards called for discussion. There was none. Mayor Edwards called for vote. All present councilmembers voted yea. None nay.

Councilmembers gave Committee Reports.

Mayor Edwards called for motion to go into Executive Session to take care of a personnel matter. Mayor Pro-Tempore Danny Woodward made the motion, Councilman Jordan second. Mayor Edwards called for a vote. All present councilmembers voted yea. None nay.

Mayor called meeting back to regular session, following conclusion of executive session.

Councilman Underwood made a motion to adjourn, Councilman Keehn second. Mayor Edwards called for a vote. All present councilmembers voted yea. None nay.

Meeting was adjourned

**MINUTES OF THE COMMITTEE MEETING  
OF THE WALHALLA CITY COUNCIL  
OCTOBER 4, 2022 5:30 PM**

**Present:** Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, City Administrator Brandon Burton, Councilman Keith Pace, Councilman Tyler Jordan, Councilman Grant Keehn, Councilwoman Sarai Melendez, Councilman David Underwood.

**Absent:** None.

Mayor Edwards Opened the committee meeting at 5:30 PM

A moment of silence was observed.

The Pledge of Allegiance was led by Councilwoman Sarai Melendez.

Mayor Edwards called for a motion to approve the agenda. Councilman Pace made the motion to approve the agenda, Councilwoman Melendez second. Mayor Edwards called for a discussion and a vote. All voted in favor.

Mayor Edwards called for public comment. Mayor Edwards went over rules of meeting as it pertained to public comment. No public comments were made.

Committee Reports were given by respective department heads.

**Parks and Recreation- Mr. Woodward, Chair**

Director John Galbreath reported:

Fall sports ending in next couple of weeks  
All- star team practices upcoming  
Basketball registration October 17<sup>th</sup> – 28<sup>th</sup>

Councilman Underwood requested a meeting with the Rec Committee

**Public Works- Mr. Jordan, Chair**

Director Russ Price submitted report:

September the City of Walhalla picked up:  
234 -tons of residential garbage  
131 -tons of commercial garbage  
-tons of furniture  
84 -tons of recyclable brush  
1.75 -tons of mattresses  
15 -tons CMD

Roll Carts for September

30 Delivered  
11 Picked up  
7 Repaired and Replaced

We will continue cleaning up leaves, brush, trash, cleaning storm drains, trimming trees, grass cutting, and other routine maintenance.

Assisted with putting up banners  
Set up and breakdown for Homecoming, Hispanic Heritage Festival, and Clemson Rural Health Grand Opening  
Training on outward fleet management and work order system

**Police- Mr. Underwood, Chair**

Chief Tim Rice reported:

New hire: Melissa Green

September Events:

Chief Rice attended the SC Police Chief's Association conference  
Captain Watson attended cultural competency training  
Staff Sgt McCall attended firearms instructor training and received certification  
Cpl Parker Scruggs attended front-line supervisor training  
Planning for the Main St Halloween events along with Boo in the Bay  
Planning for Oktoberfest 2022  
Outside maintenance for WPD- working on bulletin board and sign to improve appearance  
New car will be ready for patrol in coming weeks  
New House Bill 3050 was signed into law and takes effect January 1, 2023- changes to policy and procedures for police department, regarding police reform, training, and standards  
Cars being taken out of service to remove equipment and decals

1279 total calls for service  
314 traffic stops  
16 traffic collisions  
54 incident reports  
pursuit  
response to resistance  
116 citations/ 218 warnings issued  
37 arrests made/0 juvenile referral  
588 extra patrols  
14.5 hours of overtime- 8.5 shift coverage, 6 court, 0 special event  
189 hours of training

Councilman Underwood question Chief Rice about laws for bicycles on the road. Chief Rice said he will look into it and report back.

### **Utilities- Mr. Keehn, Chair**

Director Scott Parris reported:

Septmeber 2022

New Water Taps – 4

New Sewer Taps -

New water contracts-

Emergency Locates -

Sanitation delivery work orders –

Sanitation pick up work orders -

Meter box changes -

Meter change outs -

Work Orders -

Sewer Work Orders -

New development service inquiries – a few inquiries

Continuing work of the line behind the police department

Increase in people using water without contract; cutting off locks and turning water back on

Councilmembers discussed issues Mr. Parris spoke about.

### **Main Street (General Gov't)- Mr. Pace, Chair**

Director Libby Imbody gave report:

285 - volunteer hours

Social media stats- Facebook and Instagram growing

Working on business and restaurant guides for downtown

Greenway support team met

Working with Upstate Mobility Alliance

Hispanic Heritage Festival was September 24<sup>th</sup>- 3,000 people in attendance

Banner projects completed and Fall/Oktobefest banners are up

Downtown Business Updates: Opening of Falcon's Attic, Clemson Rural Health Department, Glam Gal Luxury Brands. Construction projects- Brett's Billards deck. Alexander's Office Supply has traded hands- grand opening possibly December. Mountain Mocha getting ready to reopen date TBD. New restaurants coming- date TBD.

Oconee History Museum- working together on bilingual tour and upcoming Merchant Market

Oconee County Library- worked with them for Hispanic Heritage Festival and the Greenway Project

Clemson Rural Health Department- working on relationship building

Newcomers Clubs- good way to connect with the community and recruit volunteers

Working on Painted Bench Project

Meetings with Joe from Place + Main Advisors

Fall decorations going up in town



Upcoming events- Farmer's Market on Fridays through end of Oct, Hispanic Heritage Festival Sept 24<sup>th</sup>, Merchant Market and Craft Fair October 15<sup>th</sup>- 100 vendors, Oktoberfest will be October 21-23, the last Cruise-In for the year will be October 28<sup>th</sup>, Walhalloween will be October 29<sup>th</sup>- trick or treating from 12-4 pm, Walhalloweenie costume dog parade.

Feedback from local businesses and property owners regarding rental rates- some properties need finish work, as it presents challenges for new businesses to move in. Looking for ways to incentivize property owners to engage.

Trash issue at city parking lot needs to be addressed

Community feedback- continuously hearing positive comments about how proud people are of the improvements being made in town.

### **Fire and Codes- Ms. Melendez, Chair**

Chief Will Bates gave report:

124 Fire responded to calls for services- 59 fire, 65 medical/rescue

24 mutual aid calls

45 calls inside city, 79 outside

247 hours on incidents

217 hours of training

Hired two full time employees

2 full time openings

3 staff members currently taking EMT class

Currently working on credentialing to be certified to respond to calls as an SC DHEC and BLS agency

Staff completed training on vehicle extrication stabilization

Chief Bates attended cultural competency training

4 public education events in September

Staff participated in Hispanic Heritage Event

October 29<sup>th</sup> participating with the ROTC at WHS for the March of Dimes competition

October 31<sup>st</sup> from 6-8 pm Boo in the Bay

28 business inspections

17 pre-plans

4 rental inspections

CL alarm installations

1 smoke installations

### **General Government- Mr. Pace, Chair**

Administrator Burton gave report:

Accepting applications for Engineering and Codes and Zoning positions  
Working with Duke Energy engineers regarding EV charging station project  
Budget reports sent out  
Planning Commission met  
ARP payment 2<sup>nd</sup> installment coming this month

11 zoning permits  
6 sign permits

Action/Discussion Items:  
Discussed Tree Committee

No executive session.

No Mayor comments.

Councilman Underwood made motion to adjourn the meeting, Councilwoman Melendez second.

Meeting adjourned.

**STATE OF SOUTH CAROLINA     )**

**COUNTY OF OCONEE             )**

**RESOLUTION NO. 2022-8**

**CITY OF WALHALLA             )**

**TO AUTHORIZE THE CITY OF WALHALLA TO ASSUME A CLAIM DEDUCTIBLE WITH THE SOUTH CAROLINA MUNICIPAL INSURANCE AND RISK FINANCING FUND.**

WHEREAS, the City of Walhalla is a member of the South Carolina Municipal Insurance and Risk Financing Fund; and

WHEREAS, the Council of the City of Walhalla believes it is in the City's best interest to share in the risk of paying claims made against the City in exchange for a reduction in the premium cost of property/casualty insurance coverage.

NOW, THEREFORE, BE IT RESOLVED by the Council duly assembled:

Section 1. The City of Walhalla hereby agrees to assume deductibles as shown below for each and every claim which may be filed against it and for which there is an obligation to pay in accordance with the coverage provided by the South Carolina Municipal Insurance and Risk Financing Fund.

Coverage Type	Amount of Deductible
General Liability/Auto Liability	\$0.00
Property/Auto Physical Damage.	\$1000.00

Section 2. We further acknowledge responsibility for filing all claims with the Claims Administrator for the South Carolina Municipal Insurance and Risk Financing Fund who will adjust the claim(s) on behalf of the City and for paying all deductible invoices on a monthly basis as costs are incurred until such time as the maximum deductible amount is satisfied.

Section 3. We further acknowledge that the deductible includes all claims cost, including but not limited to legal expenses, and is inclusive in the South Carolina Municipal Insurance and Risk Financing Fund's Self- Insured Retention (SIR) for reinsurance purposes.

Section 4. Should the City of Walhalla decide to withdraw from membership in the South Carolina Municipal Insurance and Risk Financing Fund at some future date, we acknowledge responsibility to pay the City's deductible for all claims arising out of the period of time coverage was in effect until such time as the City's obligation to pay as been satisfied or the claim file is closed.

Section 5. This resolution shall become effective upon approval by the Council, as attested below, and it is agreed that the deductibles requested above shall become effective at the beginning of the South Carolina Municipal Insurance and Risk Financing Fund's next plan year and shall remain in effect until a duly authorized change is made or we have withdrawn from membership in the Fund.

**BE IT RESOLVED** by the Mayor and the City council of the City of Walhalla in Council duly assembled and by the authority of the same:

**DONE AND RATIFIED** in council duly assembled this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

By: \_\_\_\_\_  
Danny Edwards, Mayor

(SEAL)

ATTEST:

By: \_\_\_\_\_  
Timothy B. Burton, City Administrator

STATE OF SOUTH CAROLINA )  
COUNTY OF OCONEE ) ORDINANCE NO. 2022-8  
CITY OF WALHALLA )

**AN ORDINANCE TO PROVIDE FOR RULES OF DECORUM  
AT PUBLIC MEETINGS**

**WHEREAS**, Section 5-7-250 of the South Carolina Code requires that the Council shall determine its own rules and order of business and shall provide for the keeping of minutes of its proceedings which shall be a public record; and

**WHEREAS**, a majority of Americans believe that our society is increasingly uncivil and that this problem is particularly acute and particularly detrimental in national, state and local political arenas where it threatens government’s ability to function democratically and effectively; and

**WHEREAS**, across the nation many groups have adopted policies and rules to enhance civility and decorum at public meetings; and

**WHEREAS**, in keeping with this national trend many cities have approved policies to promote civility and maintain decorum at local public meetings; and

**WHEREAS**, the defining characteristics of the City of Walhalla include its commitment to the democratic process, individual rights of expression, robust debate and tolerance for disparate views; and

**WHEREAS**, the Walhalla City Council, the City’s boards and commissions, other public bodies and various community groups all convene public meetings to address controversial issues that engender passionate and often conflicting opinions; and

**WHEREAS**, an atmosphere of incivility and disrespect at these meetings can stifle participation and debate, threaten the quality of decisions and undermine the local democratic process; and

**WHEREAS**, adopting rules of decorum applicable to all public meetings will help ensure that civic engagement and local democracy continue to flourish in Walhalla.

**ARTICLE I**

The purpose of the public comment/public hearing is to allow citizens of the municipality or others who have standing in the municipality an opportunity to tell members of city council their opinions or comments. It is not intended to be a debate or a dialogue. Therefore, no response by councilmembers during the public comment or public hearing should be expected. Meetings of the City Council shall be conducted, by the City Council, in an

orderly manner to ensure that the City Council has an opportunity to hear members of the public and that the orderly and deliberative process of the City Council is maintained at all times by the City Council. The presiding officer of the City Council, who shall be the Mayor, ~~Vice Mayor~~ Mayor Pro-Tempore or, in their absence, other member so designated by the City Council, shall be responsible for maintaining the order and decorum of meetings.

## ARTICLE II

Rules of Decorum. While any meeting of the City Council is in session, the following rules of order and decorum shall be observed:

1. Councilmembers. The members of the City Council shall preserve order and decorum, and a member shall not by conversation or other means delay or interrupt the City Council proceedings or disturb any other member while that member, who has been recognized by the presiding officer to speak, so has the floor to speak.

- a) Members of the City Council shall not use or make inappropriate, vulgar, opprobrious words or offensive comments.
- b) Members shall maintain a civil and courteous manner and tone.
- c) Members of the City Council shall only speak to the matter currently under consideration by the City Council.
- d) During presentations, discussion or debate, members of the City Council shall refrain from communicating among each other, giving attention and due respect for the speaker or council member addressing the body.
- e) While a member of the City Council has the floor, members of council and members of the public shall not interrupt the speaker unless the speaker is ruled out of order.
- f) A member who violates any rule of decorum may be ruled out of order by the presiding officer.
- g) A member who violates the rules of decorum may be removed from the meeting according to applicable rules.

2. City Staff Members. Employees of the City shall observe the same rules of order and decorum as those which apply to the City Council.

3. Persons Addressing the City Council. Public comment/public hearing at the City Council meetings should not be a substitute for any item that can be handled during the normal working hours of the municipal government. The primary purpose of public comment/public hearing is to allow citizens the opportunity formally to communicate with the City Council as a body, solely for matters that cannot be handled during the regular working hours of the City government. Each person who addresses the City Council shall do so in an orderly manner and shall not make personal, impertinent, defamatory, or profane remarks to any member of the City Council, staff, general public, or otherwise generally. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting shall, at the discretion

of the presiding officer or a majority of the City Council, be barred from further audience before the City Council during that meeting and/or any future meeting(s).

4. Members of the Audience. A person in the audience at a City Council meeting shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, applause, booing, stamping of feet, or other acts which the presiding officer and/or the City Council deem to disturb, disrupt, or otherwise impede the orderly conduct of any City Council meeting. Any person who conducts him or herself in the aforementioned manner shall, at the discretion of the presiding officer or a majority of the City Council, be barred from further audience before the City Council during that meeting and/or any future meeting(s).

5. Addressing the City Council. A person wishing to address the City Council regarding an item which is on the City Council meeting agenda shall submit a request on the form provided, or that person may orderly seek recognition by the presiding officer of the City Council during discussion of any such item. Persons wishing to discuss a non-agenda item may seek recognition by the presiding officer during the public comment/public hearing portion, if any, of the meeting. No person shall address the City Council without first being recognized by the presiding officer. The following procedures shall be observed by persons addressing the City Council:

- a) Each person shall step to the podium, if one is provided for the use of the public, or otherwise step to a place generally viewable by all members of City Council near the center of the meeting room, shall state the person's name and address, the organization, if any, which that person represents, and the subject that person wishes to discuss.
- b) Each person shall confine that person's remarks to the City Council agenda item or approved public comment/public hearing subject being discussed.
- c) Each person shall limit that person's remarks to **three five (5) minutes**, unless further time is granted by the presiding officer. ~~The total time allotted for all public comment/public hearing is 20 minutes per meeting.~~
- d) All remarks shall be addressed to the City Council as a body and not to any single member thereof, unless in response to a question asked by a City Council member of the person speaking.
- e) No question may be asked of a member of the City Council or of the City staff without permission of the presiding officer.
- f) The presiding officer may determine the subject of a person's comments are not relevant for consideration and may direct the person speaking to suspend comments on that particular subject or otherwise to yield the floor.

No person, other than a Member of City Council and the speaker, shall be permitted to enter into any discussion, either directly or through a member of City Council, without the permission of the presiding officer. Failure to comply with this rule by those in attendance may lead to the termination of the public comment and/or the public hearing.

### ARTICLE III

1. Enforcement of Decorum. The rules of decorum set forth above shall be enforced in the following manner:

2. Warning. The presiding officer shall request that any person who is breaching the rules of decorum be orderly and silent. If, after receiving a warning from the presiding officer, any person persists in disturbing the meeting, then the presiding officer shall order that person to leave the City Council meeting. If the person directed to leave fails to do so immediately, then the presiding officer may order any available City law enforcement officer to remove that person from the City Council meeting. The presiding officer is entitled to warn and remove the entire audience from any City Council meeting.

3. Removal. Any available City law enforcement officer shall carry out all instructions given by the presiding officer for the purpose of maintaining order and decorum at the City Council meeting.

4. Resisting Removal. Any person who resists removal from a City Council meeting shall be charged with a violation of this section.

5. Penalty. A person who violates any provision of this Ordinance shall be criminally charged with a violation of South Carolina law with, for example, disorderly conduct, breach of peace, and assault.

6. Motion to Enforce. If the presiding officer of the City Council fails to enforce any portion of this Ordinance, then any member of the City Council may move to require the presiding officer to do so, and an affirmative vote of a majority of the City Council shall require the presiding officer to do so. If the presiding officer of the City Council fails to carry out the will of a majority of the City Council, then the majority may designate another member of the City Council to act as presiding officer for the limited purpose of enforcing this Ordinance.

7. Adjournment. If a meeting of the City Council is disturbed or disrupted in such a manner as to make infeasible or improbable the restoration of order, then the meeting may be adjourned or continued by the presiding officer or a majority of the City Council, and any remaining City Council business may be considered at the next meeting.

8. Roberts Rules of Order shall be considered as prevailing should anything arise that is not addressed by this ordinance.

### ARTICLE IV

Repeal of Conflicting. If anything in this ordinance conflicts with prior ordinances, that is repealed and replaced by this ordinance.

**BE IT ORDAINED** by the Mayor and the City council of the City of Walhalla in Council



duly assembled and by the authority of the same:

**DONE AND RATIFIED** in council duly assembled this \_\_\_\_\_ day of \_\_\_\_\_  
2022.

By: \_\_\_\_\_  
Danny Edwards, Mayor

(SEAL)

ATTEST:

By: \_\_\_\_\_  
Timothy B. Burton, City Administrator

Introduced By: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

STATE OF SOUTH CAROLINA )

COUNTY OF OCONEE )

ORDINANCE NO. 2022-9

CITY OF WALHALLA )

**AN ORDINANCE TO PROVIDE FOR RULES OF DECORUM AT PUBLIC MEETINGS**

**WHEREAS**, Section 5-7-250 of the South Carolina Code requires that the Council shall determine its own rules and order of business and shall provide for the keeping of minutes of its proceedings which shall be a public record; and

**WHEREAS**, a majority of Americans believe that our society is increasingly uncivil and that this problem is particularly acute and particularly detrimental in national, state and local political arenas where it threatens government’s ability to function democratically and effectively; and

**WHEREAS**, across the nation many groups have adopted policies and rules to enhance civility and decorum at public meetings; and

**WHEREAS**, in keeping with this national trend many cities have approved policies to promote civility and maintain decorum at local public meetings; and

**WHEREAS**, the defining characteristics of the City of Walhalla include its commitment to the democratic process, individual rights of expression, robust debate and tolerance for disparate views; and

**WHEREAS**, the Walhalla City Council, the City’s boards and commissions, other public bodies and various community groups all convene public meetings to address controversial issues that engender passionate and often conflicting opinions; and

**WHEREAS**, an atmosphere of incivility and disrespect at these meetings can stifle participation and debate, threaten the quality of decisions and undermine the local democratic process; and

**WHEREAS**, adopting rules of decorum applicable to all public meetings will help ensure that civic engagement and local democracy continue to flourish in Walhalla.

**PURPOSE:**

The purpose of the public forum/public hearing is to allow citizens of the municipality or others who have standing in the municipality an opportunity to tell members of city council

their opinions or comments. It is not intended to be a debate or a dialogue. Therefore, no response by councilmembers during the public forum or public hearing should be expected. Meetings of boards and commissions shall be conducted in an orderly manner to ensure that the public has a full opportunity to be heard and that the deliberative process of the City Council is retained at all times. The presiding officer of the ~~board or commission City Council~~, who shall be the ~~chair, vice chair, Mayor, Vice Mayor~~ or, in their absence, other member so designated by the ~~board or commission City Council~~, shall be responsible for maintaining the order and decorum of meetings.

## **PROVISIONS:**

### **A. General Guidelines**

The City has numerous public meetings such as Commission meetings, Board meetings, etc. (hereinafter “Public Meetings”). In order to safeguard participatory democracy in Walhalla, all persons attending Public Meetings in Walhalla should strive to:

- Treat everyone courteously
- Listen to others respectfully
- Exercise self-control
- Give open-minded consideration to all viewpoints
- Focus on the issues and avoid personalizing debate
- Embrace respectful disagreement and dissent as democratic rights that are inherent components of an inclusive public process and tools for forging sound decisions.

### **B. Rules of Decorum**

1. No person attending a Public Meetings shall engage in disorderly or boisterous conduct—including but not limited to applause, whistling, stamping of feet, booing, or making any loud, threatening, profane, abusive, personal, impertinent, or slanderous utterance—that disturbs, disrupts, or otherwise impedes the orderly conduct of the meeting.
2. All remarks by members of the public shall be addressed to the Chair (hereinafter “Presiding Officer”) and not to any other member of the public or to any single Board or Commission Member unless in response to a question from that Member.
3. Signs, placards, banners, or other similar items shall not be permitted in the audience during a Public Meeting if the presence of such item disturbs, disrupts or otherwise impedes the orderly conduct of the meeting.
4. All persons attending a Public Meeting shall remain seated in the seats provided, unless addressing the body at the podium or entering or leaving the meeting.
5. All persons attending a Public Meeting shall obey any lawful order of the

Presiding Officer to enforce the Rules of Decorum.

C. Enforcement of the Rules of Decorum

1. The Presiding Officer shall be responsible for maintaining the decorum at the Public Meeting and uniformly enforcing the Rules of Decorum.
2. In the event that any person breaches the Rules of Decorum in a manner that disturbs, disrupts, or otherwise impedes the orderly conduct of the meeting, the Presiding Officer shall order that person to cease the offending conduct.
3. If any person continues to breach the Rules of Decorum in a manner that disturbs, disrupts, or otherwise impedes the orderly conduct of the meeting following an order from the Presiding Officer to cease the offending conduct, the Presiding Officer may order that person to leave the Public Meeting.
4. If any person refuses to leave the Public Meeting following an order from the Presiding Officer to do so, the Presiding Officer may order any law enforcement officer on duty to remove that person from the Public Meeting.
5. A person who violates any provision of this Ordinance shall be criminally charged with a violation of South Carolina law with, for example, disorderly conduct, breach of peace, and assault.
6. Roberts Rules of Order shall be considered as prevailing should anything arise that is not addressed by this ordinance.

The City Council, all City Boards and Commissions, and City staff shall promote the use of and adherence to these guidelines for behavior at all public meetings within the City.

**Repeal of Conflicting.** If anything in this ordinance conflicts with prior ordinances, that is repealed and replaced by this ordinance.

**BE IT ORDAINED** by the Mayor and the City council of the City of Walhalla in Council duly assembled and by the authority of the same:

**DONE AND RATIFIED** in council duly assembled this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

By: \_\_\_\_\_  
Danny Edwards, Mayor

(SEAL)

ATTEST:

By: \_\_\_\_\_  
Timothy B. Burton, City Administrator

Introduced By: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading  
and Public Review: \_\_\_\_\_

STATE OF SOUTH CAROLINA )

COUNTY OF OCONEE )

ORDINANCE 2022-13

CITY OF WALHALLA )

**AN ORDINANCE TO ESTABLISH A REGISTRATION FOR VACANT AND  
ABANDONED BUILDINGS**

**Whereas, The City of Walhalla desires to have its buildings occupied for homes and businesses; and**

**Whereas, vacant buildings can pose health and safety hazards; and**

**Whereas, vacant buildings can become eyesores and blights on communities; and**

**Whereas, The City of Walhalla desires to have its vacant buildings registered for code enforcement and emergencies; and**

NOW THEREFORE: it is ordained and enacted that: by the Mayor and Council members of the Municipality of Walhalla, in Council assembled, that the following ordinance, shall be as follows:

**Section 1-1: Purpose.**

(1) Vacant or abandoned properties create and pose significant and costly problems for the City. These properties often become a drain on the City budget and detract from the quality of life of the neighborhood and the City as a whole. Vacant buildings are an impediment to neighborhood redevelopment and rehabilitation, decrease property values, and prevent neighborhood stabilization. These structures are unsightly, often structurally unsound or otherwise dangerous, attract criminal activity, and otherwise create a threat to public health, safety, and welfare of neighboring properties and the general public.

(2) A significant obstacle in providing effective and prompt enforcement of the current City codes, as they relate to vacant buildings, is the inability to contact the owners of abandoned properties. These buildings are often also the subject of foreclosure actions by lien holders, which take considerable time to resolve.

(3) The purpose of this is to provide a just, equitable and practicable method for identifying, managing and responding to the numerous issues associated with vacant buildings that have been abandoned. This chapter is intended to prevent or mitigate dangers to health, safety and welfare, promote responsible management, provide a safe

neighborhood for residents, safeguard property values, expedite housing repairs, and provide for prompt contact with owners or managers by police, fire, and code enforcement when issues or emergencies develop.

## **Section 1-2: Definitions**

Unless otherwise expressly stated, the following terms shall, for the purposes of this Code, have the meanings shown in this section. Where terms are not defined, through the methods authorized by this section, such terms shall have ordinarily accepted meaning such as the context implies.

**Citation** means a charge or formal written accusation of violation of a municipal, state or federal law, regulation or ordinance, including any violations of the International Property Maintenance Code as adopted by the City of Walhalla.

**Code violation** means violation of any code adopted and/or enforced by the city, which may include but not be limited to the City of Walhalla Code of Ordinances or the International Property Maintenance Code.

**Courtesy** registration means notification by mail, phone, fax or email to the code enforcement division notifying them of an extended vacancy of 120 days or more of a primary residence for work, vacation, military or a medical reason.

**Non-residential structure** means any building designed for occupancy for office, commercial, industrial, three or more residential units, or a combination thereof.

**Owner** means any person, firm or corporation having a legal or equitable title in the property; or recorded in the official records of the state, county or municipality as holding title.

**Property** means a lot, plot, premises or parcel of land, including the buildings or structures thereon.

**Residential structure** means a building designed for occupancy as a single family or two-family dwelling.

**Responsible local representative** means a person having his or her place of residence or business office within 45 miles of the vacant building and designated by the property owner as the agent responsible for operating such property in compliance with the ordinances adopted by the city. For the purposes of this article, the term "agent" shall refer to the responsible local representative.

**Responsible party** means any owner, occupant, agent, manager, operator and/or management company of a building, dwelling, structure or lot.

**Secure** means a building or portion of a building is closed or locked for entry by normal means other than boarding.

**Unoccupied** means a building which is not being used for a legal occupancy.

**Unsecured** means a building or portion of a building is open to entry by unauthorized persons without the use of tools or ladders.

**Vacant building** means any structure built for occupancy of residential, commercial or industrial uses that is unoccupied.

**Vacant building;** categorical classification standards: A building or portion of a building

which is:

- (1) **Category I:** No current code violations on the structure or the premise.
  - a. The building is secure, not boarded.
  - b. The building is structurally sound with no code violations.
  - c. The property is maintained to minimal code by owner or responsible party.
- (2) **Category II:** Minimal code violations.
  - a. The building is boarded and secure.
  - b. The building is structurally sound with minor code violations.
  - c. The property is not regularly maintained.
- (3) **Category III:** Severe code violations.
  - a. The building is boarded or needs to be boarded.
  - b. Structural deficiencies are evident.
  - c. History of criminal activity at the address.
  - d. Structure is unfit for occupancy.
  - e. The property is not maintained.

**Abandoned** building is any building or structure that is vacant and is under a current notice of default; under a current notice of trustee's sale; pending a Tax Assessor's lien sale; any property that has been the subject of a foreclosure sale where the title was retained by the beneficiary of a deed of trust involved in the foreclosure; and any property transferred under a deed in lieu of foreclosure/sale.

- (1) Any building that meets one or more of the conditions cited below.
  - a. Doors and windows on the mortgaged premises are continuously boarded up, broken or left unlocked;
  - b. Rubbish, trash or debris has observably accumulated on the mortgaged premises;
  - c. Furnishings and personal property are absent from the mortgaged premises;
  - d. The mortgaged premises are deteriorating so as to constitute a threat to public health or safety;
  - e. A mortgagee has changed the locks on the mortgaged premises and neither the mortgagor nor anyone on the mortgagor's behalf has requested entrance to, or taken other steps to gain entrance to, the mortgaged premises;
  - f. Reports of trespassers, vandalism or other illegal acts being committed on the mortgaged premises have been made to local law enforcement authorities;
  - g. A code enforcement officer or other public official has made a determination or finding that the mortgaged premises are abandoned or unfit for occupancy;
  - h. The mortgagor is deceased and there is no evidence that an heir or personal representative has taken possession of the mortgaged premises; and
  - i. Other reasonable indicia of abandonment

### **Section 1-3: Registration of vacant buildings.**

- (1) Except as provided in subsection (b) below, all vacant buildings shall be registered with the code enforcement division within 120 days of becoming vacant as defined in section 1-2. Registration is valid for 12 months and must be renewed annually



- from date the building became vacant.
- (2) Exemptions from registration:
    - a. Residential structures that are used as residential rentals and have active residential rental permits;
    - b. Office, industrial, or general commercial use buildings actively for sale or lease with a licensed real estate company or managed by a licensed property management company.
    - c. Structures that have multiple units in which at least one unit is occupied;
    - d. Accessory structures not designed for occupancy; and/or
    - e. Buildings that serve as a primary residence in which the owner is away for an extended period of time for work, vacation, military or medical reason. Building and property must be maintained to minimum code. Requires a courtesy registration.
  - (3) If the building is vacant at the expiration of any registration period the owner shall re-register such building and pay the annual registration and inspection fees.
  - (4) The owner registering a vacant building shall supply the following information on an authorized form provided by the code enforcement division:
    - a. Name, address, and telephone number of the owner;
    - b. Name, address and telephone number of any responsible party, if applicable;
    - c. Name, address, and telephone number of any local agent or representative of the owner, required if the owner's residence or business address is more than 45 miles from vacant building;
    - d. Tax parcel identification number of the premise on which the building is situated;
    - e. The common address of the building; and
    - f. Vacant building plan in accordance with section 1-4.
  - (5) Following the registration of the vacant building, the code enforcement officer shall conduct an inspection of the property and premises to determine any code violations and to verify the vacant building category.
    - a. A status report will be provided to the owner of the building with the findings and current condition of the property. It will include any found violations and assign a category to the building.
  - (6) All vacant buildings must remain secure and/or boarded in accordance current adopted IPMC.
  - (7) Upon request by the code official, the owner shall post "No Trespass" placards on the property. Additional employment of security services for non-residential properties for a specified number of hours every day may be required by the police chief or his/her designee on the basis of the property history of code and/or criminal violations.
  - (8) Vacant building owners must designate a responsible local representative ("agent") if their place of residence or business is more than 45 miles from the vacant building. The responsible local representative shall act as agent for the property owner for purposes of accepting legal service; however, the vacant building owner

remains personally liable in criminal prosecutions for code violations. The responsible local representative must be available at the number listed at all times in the event of an emergency or catastrophe.

**Section 1-4: Establishment of vacant building plan.**

- (1) When a building is registered as required by this chapter, the owner shall submit, or caused to be submitted, a vacant building plan on a form provided by the code enforcement division for approval. The plan shall contain the following:
  - a. A plan to make the building ready for occupancy with sufficient detail regarding the proposed repair and/or rehabilitation of the building to enable the code official to determine the adequacy of such plan;
  - b. A letter of written consent by the owner allowing city officials to enter and inspect the property for the period in which the vacant building plan is in effect;
  - c. For buildings, dwellings or structures which are identified as being or containing public nuisances, then the vacant building plan shall contain a plan of action to remedy such public nuisances;
  - d. If available, a layout of the structure; and
  - e. A plan of action to secure, monitor and maintain the building and premises thereof in conformance with this chapter.
- (2) If the property is subject to a vacant building plan and the plan has been properly approved by the code enforcement division, the transferee is subject to the terms of the vacant building plan. The transferee may apply to the city to be released from the requirements of the vacant building plan.

**Section 1-5: Vacant building fees.**

- (1) Annual registration fees are based on the use and the number of years that a building has been vacant (after the effective date of the ordinance from which this article derives). All fees are due at the time of registration or renewal.
  - a. Fees for non-residential structures are as follows:
    - Initial registration\$50.00
    - First annual renewal\$100.00
    - Second annual renewal\$500.00
    - Third annual renewal\$1,000.00
    - Each year thereafter is\$1,500.00.
  - b. Fees for Residential structures are as follows:
    - Initial registration\$0.00
    - First annual renewal\$50.00
    - Second annual renewal\$250.00
    - Third annual renewal\$500.00
    - Each year thereafter is\$500.00
  - c. An annual compliance inspection fee of \$50.00 is required on all non-exempted vacant buildings. The fee shall be paid at the time of registration.
  - d. Upon determination of a vacant building that hasn't been registered in

accordance with this section additional penalties may apply in addition to the annual registration fees in accordance to section 1-6.

- e. Delinquent registration fees as a lien. After the owner is given notice of the amount of the registration fee due, except for those owners that have properly perfected an appeal pursuant to section 1-7, and the owner fails to pay the amount due, said amount shall constitute a debt due and owing to the city, and the city may commence a civil action to collect such the unpaid debt.
  - f. Exemptions from annual registration fees shall be granted for the following situations upon notification in writing to the code enforcement division, registration is still required:
    - 1. Residential and commercial buildings that are actively being marketed for sale or rent (up to one year, longer by appeal). Must be maintained to minimum code for the duration on the market;
    - 2. Buildings that are actively being renovated. Repairs and progression must be noticeable by the inspector (up to one year, longer by appeal);
    - 3. Properties that are in probate and actively being transferred;
    - 4. Structures damaged by a fire or weather event may be exempt for up to one year;
    - 5. Financial hardship;
    - 6. Category I structures that have not had citations within the last 12 months;
    - 7. Buildings that are structurally deficient that have been ordered by the city to be demolished and removed, in which the owner has provided consent to the city to demolish, and the city has accepted the consent. Liens are to be placed against the property to cover the cost of demolition.
- (2) Exemptions from annual registration fees not defined in this section may be requested to the property maintenance board of appeals for consideration.

#### **Section 1-6: Enforcement and penalties.**

- (1) Upon determination that a vacant building owner has failed to register or update information in accordance with this section, an administrative penalty of \$500.00 in addition to the registration fee will be assessed if not in compliance within 30 days after notice.
- (2) Failure by the owner to submit a vacant building plan or comply with a vacant building plan that has been approved by the city under this section is a violation of the Code and may be assessed an administrative penalty of \$500.00.

#### **Section 1-7: Appeal.**

Any person aggrieved by the requirements of this section may seek administrative appeal to the property maintenance board of appeals. Any person aggrieved by a final decision issued under this section by the property maintenance board of appeals, may seek relief in any court of competent jurisdiction as provided by the law.

This Ordinance shall be effective immediately upon final reading. Building owners have until March 1, 2023 to register vacant buildings.

AND IS DONE AND RATIFIED in Council Duly assembled this \_\_\_\_\_ Day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Danny Edwards, Mayor

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Timothy B. Burton, City Administrator

Introduced By: \_\_\_\_\_

First Reading: \_\_\_\_\_

Public Hearing,  
Second Reading  
And Adoption: \_\_\_\_\_



CITY OF WALHALLA  
CONTRACTING AND FUNDING APPROVAL FORM

DEPARTMENT: **RECREATION**

DATE REQUESTED: **10/26/22**

PROJECT NAME: **CHICOPEE CONCRETE**

PROJECT DESCRIPTION:  
**REPAIR CONCRETE BLEACHERS; ADD ADA VIEWING PAD; ADD  
SIDEWALK & STEPS FOR DUGOUT ACCESS**

AWARDEE NAME: **DOUG PEAR MASONRY, INC**

CONTRACT COST: **\$24,450.00**

FUNDING SOURCE: **PARTNERS FOR PROGRESS GRANT \$16,000.00  
HOSPITALITY \$8450.00**

BUDGET CODE: **029-529-50400-50372**

**Timothy B. Burt**

APPROVAL TO SUBMIT TO COUNCIL

CITY COUNCIL APPROVED

**10/26/22** DATE

DATE



CITY OF WALHALLA  
CONTRACTING AND FUNDING APPROVAL FORM

DEPARTMENT: UTILITIES

DATE REQUESTED:

10/26/22

PROJECT NAME: WALHALLA WATERLINE IMPROVEMENTS

PROJECT DESCRIPTION:

REPLACE WATER LINES ON HWY 11 N  
AND HWY 183 INTERSECTION.

AWARDEE NAME: HARPER GENERAL

CONTRACT COST: \$2,474,080.00

FUNDING SOURCE: ARPA - COUNTY GRANT

BUDGET CODE: 030 - 540 - 50400 - 50915

Timothy B. Burt

APPROVAL TO SUBMIT TO COUNCIL

CITY COUNCIL APPROVED

10/26/22 DATE

DATE

The City of Walhalla City Council held a meeting Tuesday, November 1, 2022, at 5:30 PM. The location of the meeting was in Council Chambers of City Hall, 206 N. Church Street, Walhalla, SC 29691.

PRESENT: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Councilman Keith Pace, Councilman David Underwood, Councilwoman Sarai Melendez, Councilman Grant Keehn

ABSENT: Councilman Tyler Jordan

STAFF: City Attorney, John Marshall Moser  
City Administrator, Brandon Burton  
John Galbreath, Rec Director  
Tim Rice, Police Chief  
Russ Price, Public Works Director  
Scott Parris, Utilities Director

OTHERS: Public. Media- WGOG, The Journal

Mayor Danny Edwards called the meeting to order at 5:30 PM and called for a moment of silence.

Mayor Danny Edwards asked Councilman David Underwood to lead the Pledge of Allegiance.

Mayor Danny Edwards called for the approval of the agenda. Councilman Keith Pace made the motion to approve the agenda, Councilman Grant Keehn second. Mayor called for vote. All present councilmembers voted yea. None nay.

Mayor Edwards called for public comment. Mayor Edwards went over rules of meeting as it pertained to public comment.

Dari McBride, President of the Oconee County Chamber of Commerce, attended the committee meeting to introduce herself and update the council on their various focuses for the chamber of commerce. She offered her support for the businesses and overall growth for the city of Walhalla.

Committee Reports were given by respective department heads.

**Parks and Recreation- Mr. Woodward, Chair**

Director John Galbreath reported:

Hosting All- star Soccer games November 10<sup>th</sup> and 14<sup>th</sup> at Memorial Field  
Basketball current registration- 243 players

All-star football coming up  
Baseball and Softball teams finishing season

**Public Works- Mr. Jordan, Chair**

Director Russ Price submitted report:

October the City of Walhalla picked up:

207 -tons of residential garbage  
121 -tons of commercial garbage  
-tons of furniture  
48 -tons of recyclable brush  
1.7 -tons of mattresses  
21 -tons CMD

Roll Carts for October

35 Delivered

13 Picked up

7 Repaired and Replaced

We will continue cleaning up leaves, brush, trash, cleaning storm drains, trimming trees, grass cutting, and other routine maintenance.

Assisted with changing banners

Set up and breakdown for o

Training on outward fleet management and work order system

**Police- Mr. Underwood, Chair**

Chief Tim Rice reported:

New hire: Austin Chenault; reporting to academy November 10<sup>th</sup> for Class I certification

October Events/Training/Other news:

Michael Shedd, K-9 Officer, is currently attending training for K-9 search and tracking certification and K-9 first aid certification

Merchant Market on Main Street

Oktoberfest- 1 arrest and a few other minor incidents

Walhalloween on Main Street; WPD had 950 people come through the PD

Boo in the Bay at the fire department; a little over 1200 people came through the FD

Revamped police department sign

Chief Rice will be attending a SCLEA accreditation training in Columbia in November



Officer Shedd will be attending an Advanced Roadside Impaired Driving Enforcement (ARIDE) at the Criminal Justice Academy

Cpl Jonathan Jerde will travel to the academy to be a guest instructor for a week. While he is there, he will renew his instructor certification to allow him to teach our officers in-house.

1461 total calls for service  
335 traffic stops  
20 traffic collisions  
63 incident reports  
0 pursuit  
0 response to resistance  
103 traffic citations/4 non-traffic/201 warnings issued  
26 arrests made/0 juvenile referral  
438 extra patrols  
71 hours of overtime- 65 shift coverage, 6 court  
189 hours of training

#### **Utilities- Mr. Keehn, Chair**

Director Scott Parris reported:

October 2022

New Water Taps – low number of requests

New Sewer Taps -

New water contracts-

Emergency Locates -

Sanitation delivery work orders –

Sanitation pick up work orders -

Meter box changes -

Meter change outs -

Work Orders -

Sewer Work Orders -

New development service inquiries – none; construction slowing down

Continuing work of the fire line behind the police department

Working on new taps that were on waiting list

Assisted with Oktoberfest preparation

#### **Main Street (General Gov't)- Mr. Pace, Chair**

Administrator Brandon Burton reported:

Met with board; developed a plan of action through the end of the year

Katie Fisher is contracted with Main Street Board and will be assisting with Main Street events

Veteran's Day Parade November 11<sup>th</sup> at 4:30 pm

Merchant Open House November 12<sup>th</sup>

Christmas Parade December 3<sup>rd</sup> at 5:00 pm; Tree Lighting to follow  
Tour of homes December 4<sup>th</sup>  
Santa Stroll December 9<sup>th</sup>

**Fire and Codes- Ms. Melendez, Chair**

Administrator Burton gave report:

121 Fire responded to calls for services- 54 fire, 67 medical/rescue  
mutual aid calls  
58 calls inside city, outside  
400 hours on incidents  
227 hours of training

2 full time openings

3 staff members currently taking EMT class; expected to graduate in November

Currently finishing process on credentialing to be certified to respond to calls as an SC DHEC  
and BLS agency

Assisted with Oktoberfest

October is Fire Safety/Prevention month

Staff completed training on rope rescue and vehicle extrication stabilization

October 29<sup>th</sup> participating with the ROTC at WHS for the March of Dimes competition

Completed 7 education events

Boo in the Bay- October 31<sup>st</sup>, 6-8 pm

food truck inspections

business inspections

pre-plans

rental inspections

CL alarm installations

smoke installations

hours overtime

**General Government- Mr. Pace, Chair**

Administrator Burton gave report:

Community Development/Administrator Report

Celia Myers will start as the newly hired Community Development Planner on November 21<sup>st</sup>

Remodeling at City Hall- offices for Administrator and Planning and Zoning

Civil Engineering position still vacant

Still working on Personnel Handbook rewrite

Will be sending information to dept heads regarding updating Emergency Operations Plan  
Duke Energy progressing with EV charging station project. They have submitted draft plans.  
Waffle House permitted and updated

In early stages of working on an app called One Walhalla

Met with Chamber of Commerce on working together

Addressed the potential diesel shortage

Received final ARPA payment

Stumphouse visits are increasing- \$10,000 month; contraction for phase 3 in progress

Update on greenway project; met with DOT- working on encroachment permit; hoping to have contractor in place by the end of the year

12 zoning permits

business licenses

sign permits

food truck permits

violations- verbal/ written

Action/Discussion Items:

Administrator Burton reintroduced Ordinance 2022-8, ordinance for rules of decorum at public meetings, to discuss changes. Councilman Keehn made a motion to amend ordinance by adding "City Council", in place of "public", Councilman Pace second. Councilmembers discussed.

Councilman Pace made a motion to amend Article II, Paragraph 1, Line b, by striking the words "and courteous", Councilman Keehn second. Councilmembers discussed further changes as related to Robert's Rules. Councilman Pace made a motion to move 2022-8 and 2022-9 back to full council, Mayor Pro-Tm Woodward second.

Administrator Burton introduced a draft ordinance to establish a local Historic Property Destination and Design Review and discussed in further detail with councilmembers.

Councilmembers expressed concern for property owners who may not want to participate due to financial hardship. Mayor Edwards explained tax credits and assistance programs in place to help property owners with expenses. Councilmembers continued discussion. Councilwoman Melendez made a motion to send this draft ordinance to the Planning Commission, Councilman Pace second.

Administrator Burton opened discussion regarding Ordinance 2022-13, ordinance that requires registration for vacant and abandoned building, commercial and residential. Councilman Keehn addressed concerns about penalizing property owners. Councilman Underwood read a comment he received suggesting implementing positive incentives, instead of fine and negative incentives. Councilman Pace spoke about a Façade Grant available to help property owners with repairs and improvements. Councilmembers discussed ideas, concerns, and the importance of this ordinance for the city. Councilman Keehn made a recommendation to table this discussion until a building official is in place. Councilwoman Melendez suggested looking closer at the wording of this ordinance. Mayor Edwards shared that he does not like the fee structure. Administrator Burton explained how the fees are necessary to add staff and expand

services. Councilman Pace read the fee structure for residential and non-residential. Administrator Burton expressed his wishes for the committee to consider the public safety value for law enforcement and fire for when a registry exists, as opposed to not having a registry in place for these properties. Councilmembers discussed moving the ordinance forward, without the fee structure fee until a building official is appointed.

Administrator Burton updated the committee with details for the Chicopee Field concrete project and local bid for contract. Partners for Progress has raised a little over \$20,000. The city requested \$16,000 of that amount, with the balance of \$8,450 coming from hospitality funds. This will be presented again at the council meeting for approval.

Administrator Burton updated the committee with details for the ARPA waterline project. Harper General Contractors put in a bid. Project is expected to be \$3.8 million, which the city does not have the funding available. The plan is to move forward with what they can. Harper General Contractors bid will be up for approval at the next council meeting.

Mayor Edwards called for motion to go into Executive Session to discuss a possible appointment for the Municipal Judge. Mayor Pro-Tempore Danny Woodward made the motion, Councilman Underwood second. Mayor Edwards called for a vote. All present councilmembers voted yea. None nay.

Mayor called meeting back to regular session, following conclusion of executive session. No further business.

Mayor Pro-Tempore Danny Woodward made a motion to adjourn, Councilman Underwood second. Mayor Edwards called for a vote. All present councilmembers voted yea. None nay.

Meeting adjourned.