



CITY OF WALHALLA UTILITY SERVICE CONTRACT

Account Holder Information

Last Name:		First Name:		M.I.:
Service Address:				
Mailing Address:				
Social Security Number:		Date of Birth:	Email Address:	
Choose One:	Driver's License Number:	State:	Telephone:	
<input type="checkbox"/> Rent <input type="checkbox"/> Own			Home:	
Required proof of ownership or copy of lease.			Cell:	
City Sanitation: <input type="checkbox"/> Yes <input type="checkbox"/> No	City Sanitation is automatically billed for customers inside the municipality.			

*The undersigned hereby requests the City of Walhalla to supply water, sewer, and sanitation service, where available, at the address listed above. The customer agrees to pay all connection and tap fees required to establish service, as well as all monthly charges based upon the current rate for each service requested. A 10% penalty will be applied to any balance due if not paid by 5pm on the 10th of the month. **FAILURE TO RECEIVE A BILL DOES NOT ABSOLVE THE CUSTOMER FROM THE OBLIGATION TO PAY ON TIME OR FROM INCURRING PENALTIES.** It is understood and agreed that the City of Walhalla, its agents, and servants, may enter upon the premises of the assigned and discontinue services after the 20th of the month, if the bill is not paid in full. A \$35.00 NON-PAYMENT FEE WILL BE ASSESSED TO ACCOUNTS NOT PAID BY THE 20TH OF THE MONTH. The Customer is responsible for ensuring that payments made via third-party bill payment services arrive before 5:00 PM on the due date.*

The City must be notified by the customer to request discontinuance of service when the customer moves, or has a change of address. A change of address with the USPS will take approximately 30 days to process, and you may incur penalties for non-payment if payment is not received by the 10th. Being cut off for non-payment does not qualify as having notified the city to discontinue service. The customer must pay a minimum bill for all active accounts regardless of water usage, or the days of service. All new taps will be billed from date of installation, no dry taps are permitted.

Upon the death of the account holder, the account must be closed or transferred to the Customer's personal representative within ninety (90) days. Failure to comply with this requirement may result in the discontinuation of services.

The customer MUST install a shut-off valve on their side of the water meter, a pressure reducing valve, and a thermal expansion tank, to protect residential plumbing. The City WILL NOT be held liable for any pressure related damages, or damages related to loss of water service. Customer agrees to abide by all water, sewer, and sanitation ordinances in effect.

City Hall Office:
206 North Church Street
Walhalla, South Carolina 29691

Office: (864) 638-4343
billing@cityofwalhalla.com
After Hours Emergency (864) 499-4162

Mailing Address:
Post Office Box 1099
Walhalla, South Carolina 29691



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Owner Occupied Residence

Property owners will be required to provide a copy of their deed, or signed closing documents, as proof of property ownership at the time the application for service is requested.

Tenant Occupied Residence

Tenants will be required to provide a copy of the current rental agreement signed by the landlord. The rental agreement must include the renter's name, the property address, and the landlord's name, address, and phone number.

ALL applicants must have a valid, government-issued, photo ID.

All rental properties within the City limits of Walhalla must pass a fire safety inspection prior to start of service.

By signing this agreement for utility services, the applicant agrees to pay all costs of collection of the applicant's unpaid bills. The City of Walhalla has the right, pursuant to the South Carolina Debt Setoff Collection Act, to collect any sum due and owed by the applicant through offset of the applicant's state income tax refund. If the City of Walhalla chooses to pursue debts owed by the applicant through the South Carolina Setoff Debt Collection Act, the applicant agrees to pay all fees and costs incurred through the setoff process, including fees charged by the Department of Revenue, the Municipal Association of South Carolina, and/or the City of Walhalla. If the City of Walhalla chooses to pursue debts in a manner other than setoff debt process, the applicant agrees to pay the costs associated with the selected manner as well.

Periodic amendments to the Water Service Contract will be made accessible on the City's website and at the billing office.

Signature of Applicant: _____

Date: _____

-----OFFICE USE ONLY-----

- Single Family Residence
- Commercial
- Industrial

Specify: _____

Water Tap Fee:	\$	_____
Sewer Tap Fee:	\$	_____
Connection Fee:	\$	_____
Setup Fee:	\$	_____
Total Collected:	\$	_____

Clerk: _____

Date: _____

RT: _____ MTR: _____ PREV: _____ WO: _____ Comments: _____

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